# Tow Truck Operator Job Description

### **Position Overview:**

Tag Towing & Collision, based in Pittsburgh, is hiring a reliable and professional Tow Truck Operator to join our expanding team. We're looking for someone skilled in operating both flatbed and wrecker trucks, with a strong focus on safety, customer service, and teamwork. If you're committed to excellence and ready to support our mission of integrity and respect, we'd love to have you on board.

## **Key Responsibilities:**

- Conduct thorough pre- and post-trip inspections of tow trucks to ensure safe operation.
- Operate flatbeds and wrecker trucks to provide roadside assistance, including towing, jump starts, lockouts, and tire changes.
- Maintain a clean, professional appearance for both yourself and your vehicle.
- Complete all job-related documentation accurately and on time.
- Deliver exceptional customer service, especially in high-stress or emergency situations.
- Communicate effectively with dispatchers, teammates, and clients.
- Adhere to company safety policies and state transportation laws.
- Report any mechanical issues immediately and assist with routine maintenance checks.
- Work a flexible schedule, including nights, weekends, and holidays as needed.

### **Qualifications:**

- Valid driver's license with a clean driving record, to be reviewed by our insurance provider.
- High school diploma or equivalent qualification
- Ability to pass a Department of Transportation (DOT) physical and drug screening.
- At least 1 year of towing or professional driving experience preferred.
- Strong verbal communication skills and a approachable, friendly demeanor.
- Ability to work independently and stay composed in high-pressure situations.
- Physically capable of performing tasks involving lifting, bending, and working outdoors.
- Professional appearance and behavior at all times.
- Basic familiarity with mobile apps or dispatch systems is a plus.

## **Compensation & Schedule:**

- Pay: Commission-based with a guaranteed weekly minimum.
- Schedule: Daily home time with flexibility required for nights, weekends, and holidays.